

DAWLADDA PUNTLAND
EE SOOMAALIYA
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PUNTLAND STATE
OF SOMALIA
Ministry of Finance

REQUEST FOR EXPRESSIONS OF INTEREST (REOI)

COUNTRY: Puntland State of Somalia (PSS)

**NAME OF PROJECT: Somalia Domestic Revenue Mobilization and Public Financial Management
Capacity Strengthening Project - Phase II**

PROJECT ID: P151492 Grant No.: TF-A0388

**Assignment Title: Puntland Financial Management Information Systems (FMIS) Technical
Assistant**

Reference No.: SO-MOF-PL-146395-CS-INDV

Place of assignment: Garowe, Puntland, Somalia

1. Background

The Puntland State of Somalia has received additional financing from the World Bank through the Ministry of Finance (MoF) toward the cost of Somalia Domestic Revenue Mobilization and Public Financial Management Capacity Strengthening Project II. The approach for implementing the Puntland Financial Management Information System (PL-FMIS) is to first embark on a *proof of concept* of the required secured Information and Communication Technology (ICT) infrastructure and the various basic applications before roll-out after proper testing and training. The first phase of the project will produce (i) inception report; (ii) the Statement of User Requirements (SOUR); (iii) SFMIS User Guide; (iv) Conceptual Design Document with the 'as-is' and 'to-be' business process; (v) and change management and training plan. Considering the time pressure to quickly provide a solution to support the PFM operations, and the clarity of the requirements from the feasibility an interim solution has been deployed in line with, the approach for implementing the project in an *incremental or progressive* manner to deliver the basic system architecture as a first release. Subsequent releases will expand the system in terms of modules, functionality, range of users and operating sites (line ministries etc.).

The Ministry of Finance intends to apply part of the proceeds of the Grant to hire an Individual Consultant to provide technical assistance in Systems Development Life Cycle (SDLC) for the FMIS follows the *Structured Systems Analysis and Design Methodology (SSADM)*. The IS Specialist and will use the *COBIT® Framework* throughout the IT Service Management lifecycle by considering the people, process and information technology elements. The implications of the full model of information systems in Public Sector Organizations (Heeks 2006) will be considered right through the implementation.

2. Scope of Work and Responsibilities:

The objective of the assignment is for the Financial Management Information Systems Technical Assistant to:

- a. Provide support to continue the roll-out of the systems; and
- b. Train to create a cohort of PL-FMIS Super Users.
- c. **Works closely with the developer(s) to make sure all the expected functionalities/business processes for each module is deliver according to the functional requirements/designs.**

- d. Work with the developer(s) to review the PL-FMIS artifacts before change process into specific modules (e.g. Certificate of Entitlement -COE modifications, cash management cash forecast)
- e. Manages the End of End of the application deployments, Network installation, Cloud deployments and converts processes into a design and the project implementation processes working closely with the government
- f. Advise the government on the financial management processes in terms of (system architectural usability, scalability, adoptability, sustainability and system processes that needs to be in place for the system to be sustainable after the project lifecycle)
- g. Support developing, implement of the Integrated Tax Administration System (ITAS) and operationalize the ICT Competency Centers (ICT Section) in Puntland and any other ICT assignment for DRM/PFM project and other MDAs.
- h. Works closely with the developer(s) to improve knowledge transfer and collaboration process to facilitate knowledge management process and use of systems.
- i. Work in close consultation with the developer(s), to institutionalize and strengthen the system governance arrangements, development of escrow code management framework as well as system hosting arrangements and all other specific tasks detailed in in the Terms of Reference (TOR) for the assignment that can be found at the following website: <http://mofpuntland.com> or can be provided upon submission of application in person or by e-mail. The email address is: Procurement@mof.plstate.so.

3. Selection Criteria:

The Specific specifications/attributes for the consultant are based on the need to fulfill the Government's requirement or 'demand' for information and systems to support its PFM operations – its *Information Systems (IS)* strategy; and (ii) how the Government's demand for information and systems will be supported by technology – its *Information Technology (IT)* strategy or IT 'supply' perspective. Ability to speak Somali language and willingness to travel to Garowe are special requirements. Other attributes are marked Essential (E¹) or Desirable (D). Selection shall be based on qualification and experience of the candidate and followed by an interview. The minimum qualification, experience and skills should include:

- i. Must possess Bachelor of Science (BS) or higher in Computer Science (E)
 - ii. A Master of Business Administration (MBA) is desirable (D)
 - iii. Must possess suitable certification for IT Requirement Development with Use Cases (E)
 - iv. Must possess Agile Project Management certification (E)
 - v. Good knowledge of programming languages and operating systems (D)
 - vi. Good knowledge of business process improvement and increase in performance, Six Sigma certification is desirable (D)
- Experience
- vii. Must have at least 7 years project management experience of successfully implementing public sector information systems (E)
 - viii. Be skilled in issues surrounding the use of package-based solutions (E)
 - ix. Good change management, communication and writing skills (E)
 - x. Project Management experience in Somali context (E)
 - xi. Proficiency in Somali language (D)

¹ An essential requirement is defined as a requirement without which the post-holder would be unable to do the job. A desirable requirement is defined as a requirement which contributes to effective performance, but which is not essential.

- xii. Excellent communication both written and verbal in English (E)
- xiii. Must have at least 2 years of experience in writing Quality Assurance plans and test cases (E)
- xiv. Must have at least 3 years of experience in writing business process mapping/ analysis and functional requirement for software development (E)

4. Duration:

The assignment is expected to take 298 working days (within 12 months)

5. REPORTING

The Consultant will report to the AG/DG of MoF, DRM/PFM Coordinator and work closely with the PFMIS Civil Servant support team of the Ministry of Finance.

6. The Ministry of Finance now invites eligible Individual Consultants to indicate their interest in providing these services. Interested Individual Consultants must submit their Curriculum Vitae (CV) and cover letter indicating that they are qualified to perform the services.

7. The attention of interested Consultants is drawn to paragraphs 3.14, 3.16 and 3.17 of the World Bank's Procurement Regulations for IPF Borrowers: Procurement in Investment Financing Goods, Works, Non-Consulting and Consulting Services dated July 2016 and revised in November 2017 and August 2018, ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultants Selection method set out in the World Bank's Procurement Regulations.

8. Mode of submission of Applications and deadline:

Interested applicants may obtain further information including a detailed Terms of Reference from the Ministry in person or by e-mail to the address given below during office hours from 9.00 a.m.– 4.00 p.m. Saturday to Thursday.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: <http://mofpuntland.com> or it can be provided upon submission of application in person or by e-mail.

9. Expressions of interest (EOI) and CV must be delivered (in person or by e-mail) in a written form in four (4) hard copies (if not by e-mail) to the address below by 16th April 2020 at 11:00 am (Garowe Time) – marked clearly as – Puntland Financial Management Information System (FMIS) Technical Assistance

10. Attention: Public Financial Management Reform Coordination Unit, Ministry of Finance, Garowe, Puntland State of Somalia

Email: Email: Procurement@mof.plstate.so and copy dg@mof.plstate.so

NB: Female candidates are encouraged to apply.

NB. Only Shortlisted candidates will be contacted

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